

Birth to 3 Interagency Coordinating Council (ICC)

**ICC Meeting
Wednesday, September 19, 2007**

**Goodwill Community Center
1800 Appleton Road, Menasha**

Members Present: Sandra Butts (Chair), Cindy Flauger, Pam Garman, Jill Haglund, April Hartjes, Linda Huffer, Linda Leonhart, Andy Paulson, Laura Saterfield, Jill Soltau, Linda Tuchman, Norma Vrieze

Teleconference: Nicole Bowman, Julie Walsh

Guest: Sally Jefferson, Loraine Lucinski, Bob Pedersen, Theresa Walske, Lori Wittemann

Staff: Carol Eichinger, Jacqueline Moss, Beth Wroblewski

Chair Sandra Butts called the meeting to order at 9:25 a.m. inviting everyone attending to introduce themselves and give background of their affiliation.

Goodwill Community Center-

Sandra B. introduced Bob Pedersen, CEO of this Goodwill Community Center. Mr. Pedersen gave insight into the 26 agencies within this structure and their impact in the community. He elaborated on the 107-year history of Goodwill Industries and his 1988 appointment by the Governor chartering the ICC and provided a handout that showed lives touched and training centers that enriched the north central Wisconsin population through the Goodwill Community Center.

Sandra B. approved changing the order of the agenda to accommodate some members, guest and staff who needed to present to the Council but had other commitments.

Parents Night Out-

Cindy F. and Jill S. gave the Council a synopsis of the previous evening with some Birth to 3 parents attending the 'Parents Night Out' meeting where they expressed opinions and concerns about their Birth to 3 experiences. All of the attending parents were happy with the outcomes of the program for their children and some voiced their concerns of transitioning after their children graduated from the Birth to 3 program. Other parents who could not attend sent letters and phone messages outlining their satisfaction with the care and attention given to families as a whole.

Transitioning was discussed at length with concerns about life after the Birth to 3 program, including how to talk with schools to get what's needed. What should families expect in transitions and why can't counties provide some sort of continuation. There were suggestions of organization by diagnosis and clustering these together as support for each family involved. Are there pieces needing identification to wrap around transition? Mentoring as a parent to parent resource was discussed also.

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Next Steps would be to strengthen form and value stakeholder input, reflect community and filter feedback. Jill S. proposes the workgroup prioritize and that staff serve as liaison – Carol E. suggested Lori W. or Loraine L. for this.

April Meeting Minutes-

After one change was addressed (Julia Herwig is not a member; correction will place her as guest), April H. moved to accept the April meeting minutes and Linda L. seconded; the motion carried unanimously.

Determinations-

Beth W. gave an overview of OSEP requirements for county Determinations and public reporting. She sought advice from the Council on how to proceed with counties coming on board to the new way of collecting and reporting on the 'Needs Assistance' category of the reporting tool. Since this is the first year for this reporting format, there is hope that next year's reporting will be more sophisticated by instituting a comprehensive plan to attain 100 percent in compliance indicators and updating the reporting system. Starting in the second year, enforcements and sanctions will be applied to counties/states that are out of compliance.

The compliance indicators must include response. Counties will receive full credit this year for some indicators because the system is not able to rate programs yet.

Another decision to contemplate is using percentages for child count or the actual numbers of child count. Is there a flaw in the reporting system? Beth W. proposed using numbers instead of percentages but will need decision/recommendation/guidance from the Council. Determination letters will be sent to counties as early as possible.

Timeline:

Inform counties to look back into their records for preliminary reports but 2005 and 2006 have been locked. HSRS staff will provide technical assistance for counties needing help with reporting.

Other Discussions:

Beth W. asked for suggestions to identify and extract data accurately; and if it is 'harmless' to serve more children if counties are struggling in other areas.

At issue: How to show count, percentage or actual numbers

How should format on performance be displayed

What kind of support can State provide?

Families can share success stories and acknowledge good works. The team will be looking at processes and where energy is focused.

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DHFS Staff-

Beth Wroblewski, acting as the Interim Bureau Director for the Bureau of Long Term Support (BLTS), has thrown her hat into the ring for the position; she will attend all fall regional meetings. Some programs will transition into the Managed Care Section of the Bureau.

Carol Noddings Eichinger, Loraine Lucinski, Theresa Walske, and Lori Wittmann were introduced as the new Birth to 3 staff. They talked about their affiliations and gave insight into the data gathering for county Determinations. They discussed reporting in a timely fashion and the retirement of the HSRS tool.

ICC Members-

A question as to the length and termination of a member's tenure on the Council arose and was address. A membership is in effect until the Governor's office sends a letter stating otherwise.

Motion-

Cindy F. made a motion to make a recommendation relying on the state team's final determination-

Laura S. seconded; the motion carried unanimously.

Other Discussions-

Andy P. distributed a new publication called 'Play To Talk' from Kiddo Publishing which is a practical guide to help late-talking children join in conversations.

Lori W. discussed county self-assessment and counties given the opportunity to input what they want to discuss when the Birth to 3 team conduct annual on-site meetings and how finalizing on-site reviews generate letters to counties. Carol E. elaborated on issues reviewed, trends, enhancements and how to capture data for documentation.

Regional meetings-

Discussion on upcoming meetings and clarification; counties receiving determination letters; how celebrations and sharing success stories and good works acknowledgement will help the goals of the Birth to 3 program. Upcoming regional meetings are slated for October 16, 17, 22, and 24.

Carol E. will catch up on what committees and workgroups are still viable and will discuss setting dates for topic discussion assigning staff to committees; review committees by e-mail and find out the status; Birth to 3 should nudge people to maintain different committees.

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Leadership Meeting-

Should ICC meeting run concurrently with Leadership meeting in November 2007?
Should there be a reception option for the proposed ICC dinner? There was a discussion on ICC participation in the Leadership meeting. What will make the day meaningful for the November 28-29 meeting? One topic should be 'Best Practices in Fiscal Management'. Should there be a listening forum?

Cindy F. proposed a separate meeting but mingling at breakfast. Linda T. will check the Kalahari contract on this. The ICC dinner will be removed.

APR-

This report is due February 1, 2008. The feds require report show July to June reporting. Theresa W. would be lead staff for this data reporting. The APR is drafted and Carol E. is waiting for the ICC approval.

At Issue: Dovetail dry report?
Delivery later in the year?

Jill H. discussed an Interagency Agreement that will need to be signed between DHFS and DPI.

Next Meeting-

Put a 'hold' on Thursday, December 13, 2007, in Madison with reservation of Wisline for those who cannot physically attend but would like to participate. (Subsequently, it was decided to hold the next meeting on Monday, December 10, in Madison; the location is yet to be determined.) Next year's ICC meetings not yet determined.

Adjournment-

Sandra B. adjourned the meeting at 2:57 p.m. Cindy F. took interested ICC members and DHFS staff on a tour of the Goodwill Community Center.