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Governor's Birth to 3 Program Interagency Coordinating Council (ICC)
Wednesday, November 8, 2017 8:30 a.m. – 2:00 p.m.
Department of Health Services
1 W. Wilson St., Conference Room 630
Madison, WI 53703

MEETING MINUTES

Council Members Present: Sara Van Deurzen (Vice Chair); Jonelle Brom; Dr. Simone Devore; Terri Enters; Tamara Feest; Sharon Fleischfresser ; Jennifer Giles; Robert Glowacki; Rebecca Granger; Katherine McGurk; Dr. Tracey Sparrow; Julie Walsh; Rebecca Wigg-Ninham.

Council Members Participating by Skype: Terri Wixom and Traci Yackel

Council Members Absent: Jennifer Kelly and Karen Rice

DHS Staff: Deborah Rathermel, Autumn Knudtson, Dana Romary, Jesse Vail; Nancy Bills; Cody (DHS AV Technician)

General Public Guest: Michelle Davies (CESA 5 Resource Project)

The meeting commenced at 9:05 AM

Welcome and Introductions:

- Sara Van Deurzen council members, DHS staff, and members of the public.
- Individual introductions of new and current ICC Council members; DHS staff and general public.
 - > Special welcome to Tamara Feest (new Council member representing WCHSA)

Public Comments: None

Operational:

1. Approval of the May 2017 meeting minutes
 - Jennifer Kelly submitted a change by email to insert the following language in place of her comments under the State Systemic Improvement Plan section to read: "*Jennifer Kelly (parent member) – provided a copy of the "Birth to Five Watch me Thrive Passport" and the "IGDI" Screener and said that the Council should look at gaining additional professional expertise by having a Speech pathologist on the council. Speech is the most widely provided service within Birth to Three in Wisconsin. She suggested possibly having a "passport" available to the child at the beginning of the Birth to 3 Program.*"
 - There were no other changes to the meeting minutes requested

MOTION: to approve the May 5, 2017 meeting minutes with Jennifer Kelly's change was made by Julie Walsh, seconded by Rebecca Wigg-Ninham. Motion passed unanimously.
2. Process of the appointment for a new ICC chairperson
 - Cindy Flauger's letter of resignation was read to the Council
 - Sara Van Deurzen (Vice Chair) will serve as acting Chair until a new Chair is elected
 - Members who would like to submit their name for consideration as Council chair are encouraged to express interest to the Vice Chair, or Terri E. or go to the Governor's website.
 - A thank you card for Cindy F. was signed by Council members present and mailed to her

Operational (continued)

3. Scheduling Dates for 2018

- The Council discussed the suggested meeting dates and there was no objection
- Meeting dates confirmed are: January 17, 2018; February 14, 2018; May 4, 2018; July 18, 2018 and October 14, 2018.

4. Member Updates

Sharon F. – Division of Public Health is working on improving provider training and using the updated referral form.

Simone D – Presented update on the homelessness task force who developed a guidebook with resources which includes a collaborative partners website which mentions the Birth to 3 Program.

Jenny G. -- Added information about services provided at no charge to families by the WI Department of Public Instruction and through the CESAs.

Bureau of Children's Long Term Support Services (BCLTSS) Updates – Deb Rathermel, Director, BCLTSS

1. Discussed handout with an "Overview of BCLTSS Restructuring" including new sections and their individual program and policy focus. Reviewed two handouts explaining changes in the DHS Division of Medicaid Services restructuring. Provided an updated statewide map of regional BCLTSS staff contacts for the Implementation And Technical Assistance Team for the Birth to 3 Program and the Children's Long Support Waiver Program. Explained the process for elimination of the Waitlist and coordination between the State and counties to achieve this goal approved by the State Legislature in the most recent budget bill. Increase in Medicaid reimbursement for Birth to 3 Program
2. Terri E – discussed the Early Childhood Outcomes Family Survey which will be completed by December 1, 2017. Surveys were mailed and an electronic option was offered. Using the surveys for quality program and policy improvement.

Also reviewed was a letter to Wisconsin Department of Health Services (DHS) Secretary Linda Seemeyer from the U.S. Department of Education stating that DHS has met the requirements and purposes of Part C of the IDEA. Wisconsin received the highest determination status.

Discussion of the Annual Performance Report (APR) process and future Council review of its contents on January on a conference call scheduled for January 17, 2018. Report will be submitted on February 1, 2018

Planning Forward with the ICC for 2018 – Deb Rathermel, BCLTSS Bureau Director

1. Suggested that the Council focus on one of these topic areas at each meeting: Access, Transition, Fiscal and Quality. Under this approach, the morning of each ICC meeting would include review of past meeting minutes; updates from participants and updates from members' business areas of expertise, followed by an overview of the focus area. The afternoon would focus on specific information support that topic area, including council inputs, recommendations and next steps.

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Planning forward with the ICC for 2018 – Deb Rathermel, BCLTSS Bureau Director (continued)

2. **ACCESS** -- First Council area of discussion. This could include for example the Child Find System; details of at-risk children; federal indicators geared toward tracking children; a more in-depth discussion of Indicators 5 and 6 in handout . Review data and information on the topic of Access in the Birth to 3 Program; think of questions on this topic, i.e. child enrollments, etc. Discussed criteria for a child's screen; evaluation and program access. Suggested looking at facts, resources, policies, rules and different strategies.
3. Draft of County Birth to 3 Program Fact Sheet (developed by Jesse Vail – BCLTSS) was passed out.
4. **TRANSITION** – Consider reasons for leaving Birth to 3 Program early, have they aged out, change in service provider, family moving. Who provides the services and ISP? Is child's transition to school smooth, are they receiving correct services; is the Birth to 3 Program and schools working together? Are all potentially-eligible children getting services? Look at APR data on transitions, consider family exceptions. Is there a way to identify why kids have been stagnant, improved or regressed in their development due to transition? Consider outcomes data. Get data on early intervention services; ask the WI Department of Children and Families. Can this data be collected through the PPS System?
5. **FISCAL** – Are funding sources and expenses changing, are enrollment totals getting smaller; insurance; billable time. Get information on decided rates by county when MA and HMOs have negotiated contracts. Did some negotiate better than others?
6. **QUALITY** – The Council will discuss more about this at a future meeting.

MOTION to adjourn the meeting was made at 2:03 p.m. by Sara V.; seconded by Rebecca W. and passed unanimously

Next meeting will be a Conference Call to discuss the APR Report scheduled for January 17, 2018.

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