

OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: Governor's Birth to 3 Program Interagency Coordinating Council (ICC)			Attending: Terri Enters (Council Member); Katherine McGurk (Council Member); Sara Van Deurzen (Vice Chair); Rebecca Granger (Council Member); Sharon Fleischfresser (Council Member); Jennifer Kelly (Council Member); Julie Walsh (Council Member); Rebecca Wigg-Ninham (Council Member); Jonelle Brom (Council Member); Kristine Nadolski (Council Member); Jennifer Giles (Council Member); Candice Hansen (Council Member), Traci Yackel (Council Member) Guests Attending In-Person: Lori Wittemann (DHS), Anne Larson (DHS), Kate Johnson (DHS), Andrea Jacobson (DHS), Michelle Davies (CESA 5). Guests attending by phone: Dana Romary (DHS), Regena Floyd-Sambou (DHS)
Date: 5/4/2018	Time Started: 5/4/2018	Time Ended: 5/4/2018	
Location: Radisson Paper Valley Hotel, 333 W. College Ave., Appleton, WI			Presiding Officer: Sara Van Deurzen

Minutes

Welcome and Introductions:

- Sara Van Deurzen called the meeting to order at 9:12 a.m. She welcomed council members, DHS staff, and members of the public. She offered sharing of any program or agency updates—none.

Public Comments: None

Council Business:

- Approval of February 14, 2018, Meeting Minutes
MOTION: Made by Rebecca G. to approve the meeting minutes without changes; Sharon F. seconded the motion. Motion passed unanimously.

Bureau of Children's Long-Term Support Services (BCLTSS), Department of Health Services (DHS) Update: (Terri Enters – BCLTSS)

- Annual performance report (APR) was submitted by BCLTSS by February 1, 2018. In mid-April, OSEP sent DHS notification requesting no clarifications. BCLTSS received federal grants and have assured of meeting requirements. By July 1, 2018, BCLTSS will receive a letter from OSEP regarding determination status.
- State Systemic Improvement Plan (SSIP) Evaluation Report was submitted by April 1, 2018. Should be posted to GRADS360 after July 1. SSIP is indicator 11. Multi-year plan, reporting results each year of progress. Report currently being reviewed by OSEP, separately from the APR. Expect feedback from them around September. BCLTSS will continue to work on the strategies we have in the plan during this time. Terri is working with GRADS360 staff to get a printable version to ICC council members.
- The Part C Grant application has two parts: assurance that WI is compliant to Part C regulations and a separate budget section. State received \$7,300,000.00 in federal funding. Budget was slightly increased by \$76,000.00 (about 2%). The federal allocation formula to states takes into consideration the state's child birth rate. Funding is available July 1, 2018.

Eligibility, Enrollment and Disenrollment: Key Findings for the Birth to 3 Program: (Terri Enters and Andrea Jacobson – BCLTSS/DHS)

- BCLTSS is examining the Birth to 3 Program enrollment data to support defining the number of children who could be eligible for Birth to 3 Program services.
- This report discusses referrals, eligibility and enrollment and transitioning out of the program

Andrea reviewed the report provided to council members. 2016 is the data year used for all data reporting. Information was provided regarding referrals; referral sources a chart of referrals results (screen, evaluation) that included children who were re-referred.

Transition Data:

- Reviewed handout of diagram explaining reasons for discharge, length of time in services.
- Reviewed the referral to LEA data.
- Reviewed data of children not referred to the LEA.
- Shared key findings and potential next steps; support for continued developmental monitoring and additional resources.

MOTION: Made by Julie W., and seconded by Traci Y. to adjourn the meeting. Motion passed unanimously.

Meeting adjourned at 11:25 a.m.

Next Meeting: July 18, 2018, Department of Administration Building, Room 114, 101 E. Wilson St., Madison, WI

Prepared by: Lori Wittmann on 5/4/2018.