

Governor's Birth to 3 Program Interagency Coordinating Council (ICC)

MEETING MINUTES

Wednesday, February 19, 2014

9:00 AM to 3:00 PM

Department of Health Services

1 W. Wilson Street, Room B370

Madison, WI 53707-7851

Council Members: Cindy Flauger (chair), Laurice Lincoln (vice chair), Carol Anthony, Dr. Simone DeVore, Terri Enters, Sharon Fleischfresser, Jenny Giles, Julie Walsh, Terri Wixom

Council Members Absent: William Barreau, Kristine Nadolski, Laura Saterfield

DHS Staff: Kate Johnson, Lisa Kulow, Sue Larsen, Lynne Morgan, Dana Romary, Lori Wittemann

Workgroup Members: Sara Tortomasi

Guest: Arlene Russell

Public Attendance: Michelle Davies, Jill Gonzalez, Elizabeth Hudson, Barbara Katz, Beth Swedeen, Nelsinia Wroblewski

The meeting commenced at 9:20 AM.

1. Welcome and Introductions

- Cindy Flauger, chair, welcomed Council members, invited guests and members of the public. Attendees introduced themselves.
- Council members welcomed new members: Carol Anthony joins as State Medicaid Agency Representative; and Dr. Simone DeVore, professor of early childhood special education at UW-Whitewater, joins as Personnel Development Representative.
- Vicki Deer, Head Start Representative, has resigned from the Council.
- Laura Saterfield, Department of Children and Families, the State Child Care Agency Representative for the Council, is retiring as of March 7, 2014.

2. Public Testimony

- No members of the public registered to speak.

3. Operational

- Council reviewed and accepted the agenda.
- The Council reviewed minutes from the meetings held on December 11, 2013, and January 17, 2014.
 - Sharon F. made a motion to approve and accept the December 11, 2013, meeting minutes; Terri W. seconded the motion; motion carries.
 - Terri W. made a motion to approve and accept the January 17, 2014, meeting minutes; Laurice L. seconded the motion; motion carries.

- Steering Committee is accepting nominations to fill a vacancy, as Vicki Deer has resigned. Current members are Terri E., Cindy F., Laurice L. and Terri W. Committee meets via phone three weeks prior to Council meetings to plan the agenda and invite guest speakers. Submit nominations to Terri E.; Council will vote on the nominations at the April 2014 Council meeting.

4. Children’s Services Section (CCS) Updates – Sue Larsen

- Infant, Toddler and Family (ITF) Medicaid Waiver status: Department has a scheduled conference call with Centers for Medicare & Medicaid Services (CMS) to discuss the application submission, including the waiver eligibility requirements.
 - Council members reviewed the CMS Fact Sheet—Home and Community-Based Services (January 10, 2014); final rule regarding home and community-based services (HCBS) Medicaid Waivers. Changes include person-centered planning approach, definition of home and community-based settings, option to combine and streamline coverage for various target populations into one waiver, and five-year renewal cycle to align concurrent waivers and state plan amendments that serve individuals eligible for both Medicaid and Medicare.
 - Level of care, target population, services and determination of functional eligibility are different from the Children’s Long-Term Support (CLTS) Waiver.
 - Timeline and implementation at county level is not set; workgroup is discussing administrative, fiscal and technology framework, and an implementation checklist for each county Birth to 3 Program. (Workgroup represents rural and urban counties, all regions, current third party administration [TPA] users and non-users.)
 - ITF Waiver application is in response to 2008 request from county Birth to 3 Programs for additional funds for services; additional funding stream that allows larger threshold for children eligible through Medicaid; no cost-share; no wait lists. Intent is to use third party claims administration and processing to ensure federal Medicaid Management Information System (MMIS) compliance.
- CLTS Redesign: At the November 2013 CLTS Council meeting, Secretary Rhoades expressed interest in improvements to services for children and their families. Programs for families with children from birth to 22 years are under review, with review of service coordinator roles, how dialogue with family occurs, and program administration and messaging (how the various Children’s programs work together and have a consistent voice).

5. Preview of the State System Improvement Plan (SSIP) – Arlene Russell

- ICC meeting paused formality to allow for public attendee participation.
- Arlene Russell, North Central Regional Resource Center (NCRRC), provided an SSIP overview and discussed ICC involvement as stakeholders in SSIP.
 - NCRRC, located at the Institute on Community Integration at the University of Minnesota, is funded by the U.S. Department of Education, Office of Special Education Programs (OSEP); charge is to assist state Part C early intervention agency implementation of Individuals with Disabilities Education Act 2004 (IDEA 2004).
 - OSEP collects data on a set of indicators via the SSIP annual performance report. WI Birth to 3 Program submitted SSIP on 14 indicators in February 2014.
 - Last year, federal level focusing on accountability: improved results for infants and toddlers, and compliance. OSEP released notice of proposed rule-making in federal register; states submitted comments; awaiting federal package for 30 day comment period.

- WI Birth to 3 Program determination from July 1 from previous APR is “Needs Assistance;” this is fourth consecutive year at same determination level. Program has submitted this year’s APR; has eliminated and shown correction in all longstandings on non-compliance; have 1 non-compliance, but is not longstanding and are confident it will be corrected. This moves the rating from one point to two points; believe determination will be Meets Requirement.
 - Revisions to the State Performance Plan/Annual Performance Report (SPP/APR) are critical to improve results for infants and toddlers and their families; revisions will reduce the reporting burden to focus on work for improved outcomes.
 - Attendees suggested:
 - A stakeholder discussion to provide ideas to strengthen plans for improvement training/activities.
 - Reviewing data collection/measurement analysis and outcomes. Department is addressing improvements to Program Participation System (PPS) and DataMart system.
 - Documenting and measuring families’ goals.
 - SSIP is comprehensive, multi-year and will consist of three phases:
 - Phase I: Part of 2/1/15 SPP/APR (analysis).
 - Phase II: Part of 2/1/16 SPP/APR (implementation and steps taken; evaluation plan).
 - Phase III: Part of 2/1/17 SPP/APR (evaluation—implement if making a difference for children and families).
- Circles of Life Conference is April 24-25, 2014, at Madison Marriott West in Middleton. The next ICC meeting will be held at the conference on April 25, 2014. A Thursday afternoon session focuses on child and family outcomes. For further information and to register, visit www.colwisconsin.org.
- Closed public participation session; thanked public guests for attendance.

6. Workgroup Activity Reports

- Parent Partnership Workgroup: Members are Dana R. (staff) and Cindy F. (workgroup co-chair) and Simone D.; parent Sara T. will join. Current focus is to:
 - Recruit parent members. Five to six parents have committed to attend workgroup training (in collaboration with WI-FACETS) at the Circles of Life Conference; five parents are from southeastern Wisconsin.
 - Engage parents in workgroup activities while awaiting the Governor’s approval. Members suggested connecting to statewide networks, such as Early Childhood Coalitions and local ICC groups.
 - Develop ICC onboarding process, including a letter outlining workgroup charge and parents’ role. Members suggested an “on-the-Board mentor.”
- Quality Assurance Workgroup: Members are Lori W. (staff), Laurice L. (workgroup co-chair), Carol A. and Jenny G.
- Fiscal Workgroup: Members are Kate J. (staff), Terri E., Julie W. and Terri W.
- Workgroup Assignments: Each workgroup has an established chair, state staff member, and membership. Chair is to establish workgroup meetings/gather members. Workgroups are to review workgroup charge; report thoughts and priorities at April Council meeting.

7. DHS Updates

- DHS Fiscal Workgroup is meeting to guide Birth to 3 Program fiscal management.

- Infant and Toddlers membership organization applied for grant to support states in looking broadly at fiscal issues for Birth to 3; Wisconsin DHS applied and was accepted.
- Birth to 3 fiscal team will participate in national cohort to answer questions about sustainability of Part C funding across the country; DHS Fiscal Workgroup to assist.
- Affordable Care Act—Health Savings Accounts (HSA) and Health Savings Accounts (HSA): Members discussed individual insurance companies pulling funds from accounts; problem is employer issue and communication with employees.
- Indicator 14 Findings of Non-Compliance: Birth to 3 Program staff developed a process for analysis of time and accurate data; members reviewed the document, “2012-2013 APR-Part C—Figure C9.1 Enforcement Pyramid.”
- Federal Reports: APR/Part C Grant Application Review: Following draft discussion with ICC members on January 17, 2014, the Department submitted a more concise APR. Staff anticipate a response in April; Department then resubmits final APR. Wisconsin’s Determination status will be announced July 1, 2014.
- Wisconsin’s Birth to 3 Program’s federal \$200,000 sequestration is reinstated.
 - State System Improvement Plan (SSIP): Child and Family Outcomes: Stakeholder group will review Birth to 3 System and overall child outcomes in June. Family Outcomes Survey analysis is in progress.
- Mindful Leadership: Terri E. attended the NCRRC Mindful Leadership workshop for Part C Coordinators to encourage job longevity. Workshop focused on leadership skills, stress reduction and regional peer discussions.

8. ICC Council Meeting Adjournment

- Next meeting: April 25, 2014, at Madison Marriott West from 9:00 AM-Noon; vice chair Laurice L. will facilitate.
- Cindy F. made a motion to adjourn the meeting; Laurice L. seconded the motion; motion carries.
- Meeting was adjourned at 2:00 PM.