

Wisconsin Governor's Birth to 3 Program Interagency Coordinating Council (ICC)

MEETING MINUTES

Friday, January 17, 2014
1:00 PM to 2:30 PM
Department of Health Services
1 W. Wilson Street, Room B155
Madison, WI 53707-7851

Council Members: Cindy Flauger (chair) (via phone), Laurice Lincoln (vice-chair) (via phone), Terri Enters, Terri Vincent (via phone), Julie Walsh (via phone)

Council Members Absent: William Barreau, Vicki Deer, Dr. Simone DeVore, Sharon Fleischfresser, Jenny Giles, Kristine Nadolski, Carolyn Parkinson, Laura Saterfield

DHS Staff: Kate Johnson, Lisa Kulow, Susan Larsen, Lori Wittemann

Public Attendance: No members of the public were in attendance.

The meeting commenced at 1:01 PM.

1. Welcome and Introductions

- Chair Cindy Flauger welcomed Council members.
- Meeting purpose to discuss and provide recommendations for Annual Performance Report.
- Sufficient Council members were not present for a quorum.

2. Review of Fiscal Year 2012-2013 Annual Performance Report (APR)

- U.S. Department of Education, Office of Special Education Programs (OSEP) determined Wisconsin Birth to 3 Program is of “needs assistance” status for fourth consecutive year based on FFY2011 APR, per notification received July 1, 2013.
 - Birth to 3 Program fell below two points in two areas of Compliance Matrix: Indicator 9 – General Supervision; and long-standing non-compliances.
 - Required to access national technical assistance related to Indicator 9 and long-standing non-compliances.
 - Must report in APR (due February 3, 2014) technical assistance received and actions taken.
- DHS Birth to 3 Program staff presented and discussed the Draft APR and outcome data.
 - Statewide improvement activities include:
 - Continuous improvement of a statewide data reporting system.
 - Focus on child outcomes practices.
 - Issuance, correction and verification of findings of non-compliance.
 - Implementation of evidence-based practices.
 - Ongoing support of quality practice.
 - The Birth to 3 Program received consultation and technical assistance from North Central Regional Resource Center (NCRRC) staff; participated in OSEP and Early Childhood Outcomes (ECO) Center sponsored meetings and conferences addressing findings of non-compliance, data and development of APR; Wisconsin Birth to 3 Program with national

support, sponsored statewide leadership event and developed tools for local county Birth to 3 Program staff to review and enhance evidence based practices.

- Indicator 8A – Early Childhood Transition - IFSP transition steps: No non-compliance remains for indicator 8A; demonstrating State has corrected and verified all non-compliances. State issued non-compliance notifications to counties in November; those will need to be corrected within 12 months.
- Indicator 9 – General Supervision: Demonstrates accomplishments of three long-standing non-compliance findings identified; two are corrected and received documentation verification for correction. DHS staff is hopeful that the last finding will be corrected and verified before submission of the APR.
- By each March, counties will conduct root cause analysis to identify factors of non-compliance and have a phone call with DHS and resource staff to discuss next step in process of correction.
- Establishing processes to establish programs; moving to result-driven accountability.
- Cindy F. will sign a letter on behalf of ICC for inclusion with APR submission.
- The APR will be submitted electronically. Next year, submissions will be web-based.
- Council members commended Wisconsin Birth to 3 Program staff and counties for their hard work.

3. Other Business

- Arlene Russell, NCRRC, will present at the February 19, 2014, ICC meeting; will discuss Results Driven Accountability and Outcomes Data.
- The Children’s Services Section (CSS) new data analyst is generating data reports encompassing all CSS programs; CSS Data Reports will be shared with various CSS councils and stakeholders, and will be posted on the Children’s Services website.
- Council Membership:
 - Dr. Simone DeVore has joined the ICC as Personnel Development representative; she is a professor of early childhood special education at UW-Whitewater.
 - Wisconsin County Human Services Association (WCHSA) has submitted applications to the Governor’s Office for county agency representatives.
 - Parent Partnership Workgroup has 7-8 potential parent members; several applications have been submitted to the Governor’s Office.

4. ICC Council Meeting Adjournment

- Meeting was adjourned at 1:51 PM.