



# BIRTH TO 3

INTERAGENCY COORDINATING COUNCIL (ICC)

Meeting Minutes  
Friday, April 26, 2013

Circles of Life Conference - Holiday Inn Convention Center  
Stevens Point

**Members Present:** Cindy Flauger (chair), Vicki Deer, Jenny Giles, Laurice Lincoln, Linda Tuchman, Julie Walsh, **Phone:** Terri Vincent, **ICC Staff:** Terri Enters

**B-3 Program Staff:** Kate Johnson, Dana Romary, Lori Wittemann

**Deputy Administrator** Beth Wroblewski, Division of Long Term Care; **Chief** Susan Larsen, Children's Services Section

**Public Attendance:** Michelle Davies, (phone); Javier O Cervela, Susana Valdez-Shogren

1. Chair Cindy Flauger called the meeting to order, acknowledging visitor attended the Circles of Life (COL) presentation on Primary Coach Approach to Teaming in Natural Environments (PCATT) and expressed appreciation stating the idea of serving families in this way is intriguing.

**To Do:** All ICC members will be sent PCATT powerpoint.

2. Public Comment: none

3. Member Updates:

**Cindy** shared updates. She shared that the participation on panel discussion at COL identified parents have an level of interest in councils but are unaware of the opportunities; the message is not getting to parents from providers. Sue would like to see parents supported in advocacy role.

**Laurice** would like to connect with community supports--the people families call when in crisis-- to encourage advocacy. **Vicki** shared Early Head Start (EHS) is getting children aged 4-5 years old who cannot talk, not getting to B-3 Program prior – EHS is making the referral; can B-3 Program do more radio/TV time? Doctors do not tell them. She also asked if this Council is aware of the work Brown County has done. The medical home hub in Menasha is a possible contact; looking into forwarding tip sheets from Early Childhood Advisory Committee (ECAC). Another area to address is the homeless population in regards to Child Find. **Cindy** commented to keep this in mind as the ICC continues to consider priorities.

**Linda** shared updates. The B-3 Program workforce survey related to recruitment and retention is waiting to go out via the department. Looking forward to results and hoping to pull information into the Leadership Event presentation. Support for families and PALS: one meeting has

occurred with parent leader groups to discuss where the gap is. Waisman Center is pulling together a Logic Model from discussion and using another meeting to determine collaborative commitment. There could be a connection to ICC family support.

Strategies for ICC Strategic Planning – Child find, parent engagement, service delivery approach, Results Driven Accountability (RDA), fiscal.

**Cindy** heard at regional meeting continued fiscal concerns-

- Funding streams are for rehab services; B-3 Program is habilitative
- Opportunity with health care exchanges
- Services B-3 Program offers are not billable to other funding sources

**Laurice** commented on need for continued support in looking at billing practices and utilization of all available resources.

Sue shared counties are trying to braid and integrate funding, access programs like B-3 Program and CLTS waivers. Need to support and help counties sort through this process identifying pitfalls, etc.; need for partnering in a deeper way than currently, where we sit at each other's tables.

**Terri**-families are utilizing these resources at the same time rather than one after the other; a need to look at correlation between Individualized Family Service Plan (IFSP) and Individual Service Plan (ISP)

4. Minutes – **Motion:** Vicki D. motioned to approve the minutes of January 30, 2013; Laurice L. seconded, the motion carried.

#### 5. Department Updates-

- a. APR submitted on time, OSEP feedback to come next week (April 29); thanked the DHS team for their work on APR.
  - Can let ICC know the clarification requested.
- b. Upcoming submissions of the State Performance Plan (SPP) and Annual Performance Report (APR) in future years will be web-based document
- c. Part C Grant Application/WI Assurances submitted Monday - OSEP now reviewing, confident that submission will support understanding of how WI is meeting requirements and knowledge of OSEPs understanding of our program.
  - Application submitted using last year's amount; expecting five percent federal sequestration budget cut. Looking closely at the impact of these cuts. Priority is to not reduce counties funding for direct service to children and families.
- d. Proposed federal budget includes \$20 million increase to Part C and removal of sequestration amount.
- e. Early Learning Challenge may be an opportunity for additional funding for B-3 Program.

**Cindy** shared that only time funding changed for B-3 Program is when B-3 Program families have raised the issue. Question raised: When we buffer family impact, how does this affect family being motivated to advocate?

**Linda** mentioned the Survival Coalition would like input from B-3 Program; ICC could provide information to them to be used for advocacy.

Beth described the purpose of Survival Coalition addressing needs of all disability groups to the Legislature was discussed. Sue L. shared at CLTS Advisory Board - purposely looking at making proposal to Secretary for biennial budget proposal (then send to the Governor) assuring they are actionable and not in conflict with other priorities.

The ICC and department are committed to a full council; had discussion on sending 'fiscal concern' letter to Secretary. However, state people on ICC could not sign it, ethically.

Beth shared updates in the Department. Currently, no administrator for DLTC, but Brian Shoup will be installed May 20. He has experience in children's services. Secretary Kitty Rhoades has a background in WI legislature and is champion of LTC for adults and children.

B-3 Program is fully staffed with a good team. Biennial budget is in process, cost continuous was the guidance provided. HCAA has the biggest changes due to federal changes, children are affected little with the changes.

Sue shared updates in the Department. DHS is looking at IT needs for the Children's programs – coordinating, comprehensive, efficient ways to look at staff work in multiple roles. Engaging and reaching parents by assessing website and ongoing process since original ARRA changes made beginning enhancements.

A Certificate of Appreciation was presented to Linda Tuchman for her years of service to B-3 Program and the ICC. Linda promise to update the ICC timeline before she leaves. There were several kudos from members of the Council to Linda.

**Linda** shared an update on Infant Mental Health Certificate. Tools of IMH have deepened the ability to work with the variety of families served by the Birth to 3 Program. A fourth cohort is going to begin; 100 people have gone through the training, hoping to evolve it into a credit based program in the future.

**Cindy F.** thanked Jill Haglund for her service to the ICC and will present her with a Certificate of Appreciation also.

#### 6. Carryover Items:

**Cindy F.** shared strategic plan process to support the future work of the ICC.

By laws – **Laurice** organized comments of ICC into draft bylaws for review and approval today; pulled out areas that might change and make them appendices; assured had most current information in bylaws. Discussion/open input process took over one year; wanted bylaws to guide decision making, but flexibility to adjust work groups as needed. Required advanced notice.

**Motion:** Julie W. motioned to adopt the bylaws (Revision date 4/12/13). Vicki D. seconded the motion and the motion carried with no opposition.

Slate for vice chair and steering committee: the Nominating Committee suggested Laurice Lincoln (no other nominations from the floor).

**Motion:** Julie W. motioned to elect Laurice Lincoln as vice chair – Linda T. seconded the motion – the motion carried.

Discussion of Steering Committee appointees yielded three names – determined State appointees can be on the Steering Committee, just cannot hold office. Discussed if steering committee members would be members of committees and determined it was not prohibited. Nominated: Jenny G, Terri V, and Vicki D as Steering Committee. No other nominations from the floor.

**Motion:** Julie W. motioned to elect Jenny Giles, Terri Vincent, and Vicki Deer as Steering Committee members with Terri V's appointment contingent on Terri accepting.

Laurice L. seconded, motion carried.

Terri E. will inform Terri V. of her nomination.

Discussion of next steps in strategic plan work. Steering Committee meeting to discuss and bring questions as well as the OSEP and department needs. Cindy F. to coordinate after Steering Committee membership is finalized.

7. Previous Minutes:

No update from Dept. on family survey demographics requested at last meeting.

8. Next ICC Meetings:

August 21, 2013, Madison-

DHS will set location and invite Jill H. as guest to next meeting.

November 13, 2013, Madison-

DHS will check appropriateness of timing of this meeting with Dept. tasks.

Discussion of need for next year's scheduling to be cognizant of COL Conference being held in Madison, and possible ICC retreat.

9. Adjournment: Meeting adjourned at 11:18 a.m. ICC members joined the COL Conference.

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