



# BIRTH TO 3

INTERAGENCY COORDINATING COUNCIL (ICC)

MEETING MINUTES

Wednesday, January 30, 2013

Risser Justice Center, CR 150-A, 120 MLK, Jr. Blvd  
Madison

**Members Present:** Cindy Flauger (chair), Terri Enters, Sharon Fleischfresser, Jenny Giles, Jill Haglund, Linda Huffer, Laurice Lincoln, Laura Saterfield, Terri Vincent (conference call)

**ICC Staff:** Jacqueline Moss

**B-3 Staff:** Kate Johnson, Dana Romary, Lori Wittemann

Chair Cindy Flauger called the meeting to order, noting there were no public comments, and then inviting changes to the agenda. Jenny Giles, the Department of Public Instruction's (DPI) new Early Childhood Special Education Consultant was introduced to the ICC members and provided her background. Jenny previously served at the Oklahoma State Department of Education 619 Coordinator since 2008.

1. No changes to agenda.
2. No changes/corrections to minutes of 11/14/12; Linda H **motioned** the minutes be approved; Laurice L seconded; motioned carried.
3. Department of Health Services (DHS) Updates: Terri E sent the draft Annual Performance Report (APR) to the Council; she gave an overview and discussed the Indicators. Send draft to new member Jenny G. The Office of Special Education Program (OSEP) advises DHS to obtain technical assistance from Ann Bailey at NCRRC and the OSEP website.
  - Outcomes (Lori W) discussed progress on Indicators 1 and 3a, b, c – two summary statements and performance, and provided explanations for the performance. Ind. 4 – three actual outcomes with discussions on parents taking their rights literally.

**Action:** Kate J will look at demographics on how parents answered on the survey and if they know their rights.

Data summary: Majority made progress.

- Indicator 3 (Dana R) discussed child outcomes history and targets. Process is improving for gathering accurate data; go back and reset targets. Is the tool the

guiding principle, or children served, county drill down. Data summary – decrease target, target met.

- Indicator 9 (Kate J) gave overview of general supervision monitoring complaint, dispute resolutions/corrections by no later than 12 months. Review process on annual basis; outstanding findings of noncompliance (FNC). **Next Steps:** County over 12 months without a resolution/correction required to put steps in place to correct FNC, report improvements, and obtain additional TA and support.
4. Primary Coach Approach: Discussion on counties needing support and TA; evidence-based practices. Review documentation at on-site visits, match discussions with families and what is going on. Clarifying data in the APR, continued discussions on child counts and settings, and reasons why such varied counts for most indicators.
  5. Cindy F provided an overview of the carryover items for new ICC member, Jenny G. Terri E discussed family engagement and will report at next ICC meeting on Michigan ICC. Some agenda topics were postponed until February; waiting for the Governor's new appointments to ICC.
  6. Chair discussed DHS Secretary Smith's letter; federal mandate, bridge/restore some funding (counties letting it be known costs are burdensome). Discussions brought tweaks to existing letter and recommendations that the letter be 'tabled' until later in the year.
  7. Linda H suggested the ICC meet with the Governor's Office and request appointments. Autism and other councils should join forces to obtain appointments for needed vacant positions.
  8. By-laws (Laurice L) were discussed and some changes/updates incorporated. Laurice L will talk with Julie W to clarify some points in discussion and find out if the Executive Order was issued under Governor Tommy Thompson.
  9. Nominations for vice-chair, steering committee should contact Linda T, Jill H, and Laura S (**Action item**). Linda H qualifies for both deaf and hard of hearing, and blind and visually impaired spots on this Council.

**Action item:** Copies of By-laws to be sent to Council members prior to April ICC meeting.

**Next Meeting:** Annual **Circles of Life Conference, April 25 - 26, 2013, Stevens Point.** The August 2013 meeting prompted discussion on holding the meeting at a Madison location or another part of the state.

Meeting adjourned.