

OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: Governor's Birth to 3 Program Interagency Coordinating Council (ICC)		Time Started: 9:10 am	Time Ended: 3:00 pm	Attending: Sara Van Deurzen (Vice Chair); Dr. Simone Devore(Council Member); Terri Enters (Council Member); Jennifer Giles(Council Member); Rebecca Granger (Council Member); Katherine McGurk (Council Member); Julie Walsh (Council Member); Rebecca Wigg-Ninham (Council Member); Terri Wixom (Council Member); Traci Yackel (Council Member); Kristine Nadolski (Council Member); Candice Hansen (County Member); Deborah Rathermel (DHS); Andrea Jacobson (DHS); Kate Johnson (DHS); Dana Romary (DHS); Lori Wittemann (DHS); Jesse Vail (DHS); Kelsey Mueller (DHS); Molly Kloehn (DHS); Nancy Bills (DHS); Gary Roth (DHS AV Technician); Michelle Davies (CESA 5 Resource Project)
Date: 2/14/2018				
Location: 1 W. Wilson St., Conference Room 630, Madison, WI 53703		Presiding Officer: Sara Van Deurzen (Vice Chair)		

**Minutes**

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**Welcome and Introductions:**

- Sara Van Deurzen council members, DHS staff, and members of the public.
- Individual introductions of new and current ICC Council members; DHS staff and general public.

**Public Comments:** None

**Operational:**

1. Approval of pending meeting minutes  
**MOTION:** was made to approve both the November 8, 2017, and January 17, 2018, Meeting Minutes without changes by Simone DeVore and seconded by Julie Walsh. Motion passed unanimously
2. Position of new ICC Chairperson still vacant
3. The annual APR performance report (approved by Council) was submitted on February 1, 2018.
4. Member Updates: Welcomed new Council member Candice Hansen
5. Need for more council member diversity and ethnicity representation
6. New DHS Medicaid Director Heather Smith started in January when Michael Heifetz left the agency.

**Bureau of Children's Long Term Support Services (BCLTSS) Updates – Terri Enters (Birth to 3 Lead) and Deb Rathermel, Director, BCLTSS**

1. OSEP: (Terri)
  - DHS staff currently working on State Systemic Improvement Plan (SSIP) evaluation report and will submit to OSEP by April 1, 2018
  - OSEP initiated a new technical assistant monitoring system named Differentiated Monitoring and Support (DMS). DHS is in good standing regarding general program supervision.
2. Budget: (Terri)
  - DHS staff will update Council on its work regarding the state budget at the next meeting
3. ICC Council 2018 Focus Areas discussed: Access, Transition, Fiscal Sustainability and Quality
  - Reviewed and discussed paper: Program Access and Benchmark Project: Birth to 3 Program
  - Reviewed and discussed: IDEA Part C Handout – percentage of children under age 3 receiving services by eligibility

**Lunch Break****Review of Data regarding Access to the Birth to 3 Program -- Deb Rathermel, Director, BCLTSS**

1. Reviewed and discussed data presentation handout (prepared by Jesse Vail – BCLTSS staff) describing children who are eligible for the Birth to 3 program in CY 2016 but decided not to enroll. Percentage breakdowns for children 1 year of and younger; and children older than one year of age.
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**ICC Member Discussion on Program Access – and System Improvement for Access to the Birth to 3 Program --led by Deb Rathermel**

1. Reviewed and discussed Birth to 3 Council charge
2. Discussed program awareness, enrollment, referral resources, diversity, and geographic considerations.
3. Reviewed and discussed handout: Overview of the Birth to 3 Program Fiscal Sustainability Initiative

**Next Meeting:**

1. Birth to 3 Council members are encouraged to register and attend the 2018 Circles of Life Conference to be held on May 3-4 at the Paper Valley Hotel in Appleton.
2. The next meeting of the Birth to 3 ICC will be held on May 4, 2018 in conjunction with the Circles of Life Conference. The meeting agenda will include a discussion on transition.

**MOTION:** was made to adjourn the meeting by Julie Walsh and seconded by Rebecca Wigg-Ninham. Motion passed unanimously

Meeting adjourned at 3:07 pm

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